

E-LEARNING PLAN

CAMBRIDGE CUSD #227

2026-2029



Introduction

School districts in Illinois are allowed to use up to five (5) E-Learning Days in place of emergency days, offering flexibility and allowing students to participate in instruction outside the traditional classroom setting.

When possible, E-Learning days will be announced prior to the close of the previous school day to allow for additional communication between the student and teacher. Multiple methods of communication will be used to announce an E-Learning Day to families, including email, text, and phone call. Information regarding the E-Learning Day will also be posted on social media accounts. Specific building-level communication may come from building principals.

General Expectations

The State of Illinois requires a schedule that includes five hours of instruction/schoolwork during an E-Learning Day. Teachers will continue student learning activities and curriculum content and will communicate their E-Learning Day expectations. Work will be assigned to the students by 8:15 am on the E-Learning Day and will be due to their teacher(s) upon their return to school. Lessons, assignments, activities, and schedules will be accessible via Google Classroom at Cambridge Jr/Sr High School or via E-Learning Packets provided to students at Cambridge Elementary School.

Staff will be available via email during the school day to address student questions and concerns. Many teachers may choose to use other means of communication as well, including Google Classroom, Google Meet, or Class Dojo.

Student Expectations and Attendance

The State of Illinois requires a schedule that includes five hours of instruction/schoolwork during an E-Learning Day. All work and directions for check-in/attendance will be shared by 8:15 am on the E-Learning Day. Work will need to be completed and turned in either electronically or in paper form upon return to school to verify the student's attendance.

Students with IEPs and 504 plans will be given reasonable accommodations and modifications outlined in their IEP or 504. Special Education teachers will be available to support virtual learning through Google Classroom, Class Dojo, or email to monitor and support students. All teachers, co-teachers, and coaches will be available from home during school hours to support students with IEPs, 504 plans, or Multilingual Learners, and answer any questions.

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Elements Required by Illinois State Board of Education:

Ensure and verify at least 5 clock hours of instruction or school work, as required under Section 10-19.05, for each student participating in an e-learning day

During E-Learning, students will be provided with work from teachers that is equal to at least 5 hours of participation. Elementary students will be provided with packets with a variety of learning opportunities. Jr/Sr High School students will be provided with work from multiple teachers to align with their class schedule.

Ensure access from home or other appropriate remote facility for all students participating, including computers, the Internet, and other forms of electronic communication that must be utilized in the proposed program

Jr/Sr High students have computer devices for classroom and home use to access digital content. Deadlines will be flexible for students who have technology issues.

Elementary students will be provided with learning packets in advance with activities that can be completed either online or offline.

Teachers will be available throughout the day via email, Google Classroom, or Class Dojo to assist students and families with E-Learning.

Ensure that non-electronic materials are made available for students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology

While the majority of students and families have Internet access, students will be provided alternative paper versions of assignments when necessary. School staff will work with individual families to provide accommodations as needed and make arrangements for work to be completed. Parents should reach out to the teacher or principal to make these arrangements.

Ensure appropriate learning opportunities for students with special needs

Students will receive learning materials with reasonable accommodations and modifications as outlined in their IEPs or 504 plans. Staff will be available during work hours to provide additional assistance to students.

Monitor and verify each student's electronic participation

E-Learning activities and directions will be posted on Google Classroom or shared via Class Dojo by 8:15 am on an E-Learning Day. The work will need to be completed electronically or via paper upon return to school to verify the student's participation.

Address the extent to which student participation is within the student's control as to the time, pace, and means of learning

E-Learning activities and assignments will vary based on grade level, and students will have flexibility in the timing of their E-Learning activities.

Provide effective notice to students and their parents or guardians of the use of particular days for e-learning

Communication will be sent to parents explaining the E-Learning Plan for the year, and it will be posted on the District website. When possible, E-Learning days will be announced prior to the close of the previous school day to allow for additional communication between the student and teacher. Multiple methods of communication will be used to announce an E-Learning Day to families, including email, text, and phone call. Information regarding the E-Learning Day will also be posted on social media accounts.

Provide staff and students with adequate training for e-learning days' participation

Principals will review the expectations with staff through written communication and/or a staff meeting.

Ensure that all teachers and staff who may be involved in the provisions of e-learning have access to any and all hardware and software that may be required for the program

All teachers are assigned an electronic device for use at school and home.

Ensure an opportunity for any collective bargaining negotiations with representatives of the school district's employees that would be legally required, and including all classifications of school district employees who are represented by collective bargaining agreements and who would be affected in the event of an e-learning day

An MOU was created and agreed upon prior to the initial development of this E-Learning Plan. Subsequent plans will be reviewed with leaders of the Cambridge Education Association.

Review and revise the program as implemented to address difficulties confronted

The Cambridge E-Learning Plan was originally developed to respond to the COVID-19 shutdown. An updated version was adopted in 2023. In Spring 2026, surveys were given to staff, students, and families and reviewed before the current plan renewal.

Ensure that the protocol regarding general expectations and responsibilities of the program is communicated to teachers, staff, and students at least 30 days prior to utilizing an e-learning day

Upon adoption of the current E-Learning Plan, this plan will be posted on the Cambridge District website and accessible to all parents, staff, and community members.